

## LAKE ANN CAMP

### Positions Available

Over 18

#### **Program Director**

Program Directors are responsible for creating an experience where campers are able to have fun, feel safe and supported, and are given the opportunity to step outside their comfort zone. Program Directors are responsible for keeping the daily schedule for a program of 100+ campers running smoothly and efficiently. Must possess leadership skills, be capable of motivating counselors and campers, and have completed at least one full summer as a counselor on the Lake Ann Camp.

#### **Counselor**

Counselors are the key to the success of Lake Ann Camp and therefore are required to be spiritually mature individuals with a heart for God and a heart for people. They must be able to guide and influence campers in a positive direction, be able to take feedback from others, and lead activities for approximately 11 campers each week. Counselors must be willing to give 100% to their campers, 24 hours a day from Monday morning until Saturday at 2:00 p.m. Must have completed one year of college training or its equivalent.

#### **Health Officer Assistant**

Assistants are responsible for supporting the Camp Nurse in dispensing camper & staff medication, assessing & treating injuries and monitoring the overall health of more than 500 campers and 150 staff members each week. Other responsibilities include, but not limited to, maintaining health records, cleanliness of the health clinic and supporting program activities. LPN, EMT, graduate RN, or college Junior nursing major preferred.

Minimum of high school graduate and 18 years of age while those with 1 or more years of college are preferred.

#### **High Adventure Team Member**

High Adventure team members are responsible for maintaining and ensuring safe operations of high adventure elements while creating an environment where campers are happy and challenged. Other duties include, but not limited to, maintenance of high adventure equipment & elements, supporting evening program activities, running night watch, and completing some cleaning assignments. Must possess leadership skills with the ability to work at heights and carry loads of 25 lbs. Minimum of high school graduate and 18 years of age while those with 1 or more years of college are preferred.

### **Lifeguard**

Life guards are responsible for the safety of campers while engaged in waterfront activities (both on and off camp) including boating safety. In addition, life guards are responsible for the maintenance of waterfront equipment and grounds. Other duties include, but are not limited to, supporting program activities, helping with luggage service on Monday and Saturday mornings, and completing some cleaning assignments. Must have the ability to obtain Red Cross (or equivalent) Life Guard Certification prior to the start of camp. Reports to the Director of Guest Services.

Minimum of high school graduate and 18 years of age.

### **Media Team Lead**

Must be able to work with the Marketing Manager to guide and direct the Media Team throughout the summer. Responsibilities include: mentoring the media team members, helping to capture a catalog of photos and videos for the camp to use for promotional purposes, supervising the editing of the weekly summer camp video and photos that are available for purchase at the end of each camp week. Previous video, photography, and editing experience needed. Previous experience leading a small team desired. Must be able to lift 40lbs and walk 5+ miles in a day between different events the Media Team covers. Previous experience as a camper or staff member at Lake Ann Camp is helpful; preference given to a former Lake Ann Camp Media Team member. Must be 18 years of age or older.

### **Media Team**

Media team members are responsible for the capture, printing, and distribution of weekly cabin photos. They also capture and edit video footage of the weekly camp activities to produce a 3-5 minute weekly highlight video to be shown at Friday night chapel. Team members also run the put together photo/video USB flash drives that will be sold to campers and churches. Previous video, photography, and editing experience needed. Will be responsible for helping set up & run sound at outdoor events throughout each week of camp. Previous sound experience is helpful but not required. Must be able to lift 40lbs and walk 5+ miles in a day between different events the Media Team covers. Reports to the Media Team Lead. Previous experience as a camper or staff member at Lake Ann Camp is helpful but not required.

Must be 18 years of age or older.

### **Tech Team**

This position is intended for a recent high school graduate who is interested in learning more about photography, videography, and sound. Previous knowledge is preferable but some training will be provided throughout the summer. Main responsibilities include: Running Chapel sound and lighting, assisting Media Team with taking pictures, capturing footage of the weekly camp activities, editing footage to produce a 3-5 minute weekly highlight video to be shown at Friday night chapel and producing a weekly Flash Drive that will be sold to campers and churches. Will be responsible for helping set up & run sound at outdoor events throughout each week of camp. Previous sound experience is helpful but not required. Must be able to lift 40lbs and walk 5+ miles in a day between different events the Media Team covers.

Must be 18 years of age or older.

### **Mr. Fix-It (Food Delivery)**

Main responsibilities include, but are not limited to: the preparation and delivery of food to and from Jump Start, Fresh Start, and Chuck Wagon and any other tasks necessary to serve guests and campers. Reports to the Food Service Director. No food service experience necessary.

Must possess a valid driver's license and have a good driving record.

Must be 18 years of age or older.

### **Cook**

Must be able to follow a recipe. Must work well under pressure. Main Responsibilities include, but are not limited to: The preparation and serving of over 2,000 meals per day, and any other tasks necessary to serve guests and campers. Reports to the Food Service Director. Previous food service experience preferred.

Must be 18 years of age or older.

### **Special Diets Cook**

Must be able to follow a recipe and work well under pressure. Main Responsibilities include, but are not limited to: LEAD the preparation and serving of various dietary restricted meals, including (but not limited to) gluten-free, dairy-free, and nut-free meals, and any other tasks necessary to serve guests and campers. Reports to the Food Service Director. Previous food service experience preferred.

Must be 18 years of age or older.

**Acorn Acres**

The manager of Acorn Acres is responsible for the daily chores and care of animals at the Acorn Acres barn. Must be self-motivated, gentle and patient, and able to keep a schedule. Experience with animal care required. Must have graduated high school.

Must be 18 years of age or older.

**Cleaning Crew Supervisor**

Main Responsibilities include training, equipping, developing, and managing the Cleaning Crew—and the Cleaning Crew Team Leads in particular—so that the daily cleaning of camper cabins and bath houses is accomplished, and trash is collected. Reports to the Operations Manager.

Must be 21 years old or older. Driver's license required.

**Summer Office Assistant**

Must have a strong attention to detail and be able to handle frequent interruptions. Main Responsibilities include, but are not limited to answering phones, greeting guests and answering questions or directing to appropriate staff, managing lost and found, managing daily camper mail, and any other tasks necessary to serve campers and guests. Administrative office experience is a plus, but not required.

Must be a high school graduate and at least 18 years of age.

**Red Canoe Coffee Shop Barista and Retail Associate**

Must be dependable, arrive to work on time, know your schedule, multitask, and be self-motivated. Must be able to greet customers promptly and cheerfully and take pride in your work. Main Responsibilities include, but are not limited to: creating a friendly atmosphere for campers and guests, ability to listen and learn quickly, maintain quality standards for our coffee drinks and ice cream, and any other tasks necessary to serve guests and campers. Previous employment history preferred.

Must be a high school graduate and 18 years of age or older.